

EDOCMAN  
SDM  
PREACTOR

▶ China Office:

5/F.China Merchants Development Center  
Industry Road No.13, SheKou, Shenzhen, China.  
Tel: (86-755)26677800  
Fax: (86-755)26677006

▶ Hong Kong Office:

3308,China Merchants Tower,ShunTak Centre  
168-200 Connaught Road Central, Hong Kong  
Tel: (852)2271 2284  
Fax: (852)2858 8778

E-mail:sales@tech-aggression.com  
<http://www.tech-aggression.com>

 TECH AGGRESSION LTD.

[www.tech-aggression.com](http://www.tech-aggression.com)

# EDOCMAN



Are you confused with too many files? You need not only a big place to store these files, but also to deal with too many paper work such as copy, distribution, sign, authorization and so on. It is always made careless mistakes, despite we work hard.

eDocMan is an electronic files management system developed under the Lotus platform. The workflow is coincident with the ISO9000 standard available to files management such as ISO 9000, QS 9000, etc. It reduce the overload labor, time, overheads and paper etc.

ISO9000 files store in file cabinet of eDocMan in which there are a series of file cabinets, folders, leaflets. Files cabinets as a unique logic way used to check, store, recovery and distribute the files in eDocMan.

Users create files by Word, Excel, Notes as usual, through website, Notes or desktop.

- ODMA (Open file management API)  
Compatibility: Users work with familiar applications such as MS Office, Lotus SmartSuite and Corel Office. Users directly open or save files with eDocMan

- Security: Provide files warehouse, files cabinet, folder and leaflet security
- Sign in and out: Assure files integration when multi-users edit and manage the same file at the same time
- Search: Search many files in many file warehouses, and edit the found files in single screen
- Multi-versions, auditing trace: Save multi-versions for tracing amendments and providing the capacity of synthesis auditing
- Capture file: Drag the file to desktop easy
- Copy over net domain: Access eDocMan copy files from different net domain
- Duplication between servers: Distribute file cabinet and files to remote address
- Verify workflow management: Include writing, reading, approving, disturbing and archiving of files
- Domino workflow integration: Startup and access workflow status
- Same time integration: Providing the real-time status of editor and administrator
- Windows resource management integration: Work in eDocMan using familiar file manager
- Comprehensive web browser supports: Special for all terminal users' activities